

GREAT BARRINGTON BOARD OF HEALTH MEETING MINUTES
GREAT BARRINGTON TOWN HALL
SELECT BOARD'S MEETING ROOM
334 MAIN STREET, GREAT BARRINGTON, MA
FRIDAY, NOVEMBER 18, 2016
5:00 P.M.

PRESENT:

MICHAEL LANOUE, VICE CHAIR
PETER STANTON, MEMBER
JAYNE SMITH – HEALTH AGENT

1. CALL TO ORDER

2. BOARD ORGANIZATION – CHAIR AND VICE CHAIR (vote)

Jayne said that until a new member is appointed, we need to clarify the roles on the board.

MOTION: Peter Stanton to nominate Michael Lanoue as Chairman

Michael accepted the nomination

MOTION: Michael Lanoue to nominate Peter Stanton as Vice Chairman.

Peter accepted the nomination

3. STRATEGY OF SHORT-TERM AND LONG TERM NEEDS (vote)

Jayne presented the new formatted Town Report to the board. Also included is a list of what needs to be done each month.

Berkshire Public Health Alliance was asked to price out public health services. One was as needed, and the charge is \$75.00 per hour with a 3 hour minimum. The other is a block of specific services, for instance if we wanted them to do all the pool inspections, they would come up with a price for that based on a reduced rate of \$60.00 per hour. The third option of providing all of the first two choices, the Town of Great Barrington would hire an agent and it would be supplemental to that. All public health services, they would just hire someone, and they would pass the cost on to us. Tri-Town said that unless we want to become part of their district, that they can't partial out services. The next item in the packet is the health agent advertisement that went out two years ago.

Michael noted that we definitely need an agent and then maybe some additional part time help. Jayne noted that Septic and housing inspections are very time consuming. For a Health Agent, the only things that are required is serve safe certification, and supplemental classes for health agents. If someone wanted to go from 4' separation for ground water to 3' you would need a soil scientist there and that is when the Alliance would be used. In some small towns there is the health agent and then there is the Health Director role.

It was discussed that we should advertise for a health agent and have the resumes sent to Helen who will distribute them to Jennifer Tabakin and the Board Members. When the Town Charter went through, the Board of Health, the sanitary inspector, the plumbing inspector and animal inspector was removed from the Town Manager's purview when the Town became a Town Manager form of government.

MOTION: Peter Stanton to advertise the health agent position, have the application packets go to Helen and she will pass them on to the Board of Health.

SECOND: Michael Lanoue (Stepped down as chairman)

VOTE: 2-0

MOTION: Peter Stanton to advertise in the Record, Shopper's Guide, Berkshire Eagle, MOHA as soon as possible.

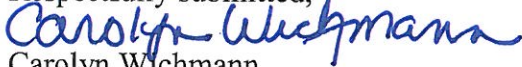
SECOND: Michael Lanoue (Stepped down as chairman)

VOTE: 2-0

Mark Pruhenski was hired as a special agent until someone was hired and that would be an option. Jayne noted she would forward the proposed budget information to the board members.

Jayne noted the parts of the job that takes the most time is the permanent and temporary food establishments. For example, two restaurants changed ownership, so it takes approximately 5 hours to go through the kitchen and working with them to get up to speed. The Title 5 septic system inspections, perc tests, and reviewing plans and witnessing to be sure the work is being done correctly. Housing inspections and complaints takes up lots of time. The flu clinics are done. The lodging, septic haulers, the garbage haulers, tattoo artists, inspections will all be done prior to Jayne leaving. In January and February we will have to think about beginning pool inspections.

Respectfully submitted,



Carolyn Wichmann

Administrative Assistant